



**Paper Proposal Form**  
Evangelical Homiletics Society  
New Orleans Baptist Theological Seminary  
October 11-13, 2018

---Theme---

**“Effective Preaching in the 21<sup>st</sup> Century”**

To propose a paper at the annual conference, please complete this form and submit it to Vice-President Michael Dudit at [papers@ehomiletics.com](mailto:papers@ehomiletics.com) by **May 15, 2018**. You will be notified about June 1 if your paper has been selected for presentation. If the proposal is selected, you will need to submit the complete final paper by August 15, 2018. Papers not selected for presentation may be submitted for possible publication on the EHS website.

Please follow the below format for submitting a paper proposal for consideration:

**Title of Proposed Paper:**

**100-150 word Abstract:**

**Biographic Information**

Name:

Highest Degree Achieved:

Address:

Phone:

Fax:

E-Mail:



# Evangelical Homiletics Society

## **Guidelines for Submission and Presentation of Papers**

Evangelical Homiletics Society

(March 2018)

First Page: Page one of the paper should include the title, author's name and affiliation (each centered on a separate line), plus a seventy-five-word abstract. After four lines of spacing, the paper should begin.

Style, Form, and Footnotes: Follow the Chicago Manual of Style, 14th or later edition. Write your manuscript single-spaced, double-spacing between paragraphs, with no indentation at the start of a paragraph, using one-inch margins, and with Times New Roman font (12 point). Only the left margin should be justified. After the first (title) page, number the pages in the upper right corner, using automatic pagination in the header rather than manual insertion of page numbers. Do not use a running head. Where appropriate, use first and second level headings. References should use footnotes (NOT endnotes or parenthetical notes). For example:

<sup>23</sup>Haddon W. Robinson, *Biblical Preaching* (Grand Rapids: Baker, 2014), 27.

<sup>24</sup>Frederick Barthelme, "Architecture," *Kansas Quarterly* 13:3 (September 1981): 77-78.

Please use the automatic footnote insertion feature of MSWord rather than manual insertion. Submissions with parenthetical format, endnotes, or manually inserted footnotes will be returned to the author as unusable. Avoid the use of op. cit.

Length: Manuscripts will be a maximum of 5,000 words.

Abbreviations: Please do not use abbreviations. This includes the names of books of the Bible and common abbreviations such as "e.g." (the full reference, "for example" is preferred). Citations of books, articles, and websites are expected. Please do not use "p./pp." for "page(s)," or "f./ff." for "following." Precise page numbers or verse numbers are expected, not "f./ff."

Capitalization: Capitalize personal, possessive, objective, and reflexive pronouns (but not relative pronouns) when referring to God: "My, Me, Mine, You, He, His, Him, Himself," but "who, whose, whom."

Direct Quotes: Quotations three or more lines long should be in an indented block. Shorter quotes will be part of the paragraph and placed in quotation marks. Abbreviate the Bible version name in capital letters following the Scripture reference. Place the abbreviation in parentheses: (Luke 1:1-5; NASB).

Headings:

**FIRST-LEVEL HEADINGS** These indicate large sections. They are to be flush left in upper case, and separate from the paragraph that follows.

*Second-Level Headings* These headings are within the First-level section and are to be flush left, in italic in upper and lower case, and also separate from the paragraph that follows.

Foreign Languages: If you use Greek or Hebrew in the paper, please use the fonts provided freely at <http://www.bibleworks.com/fonts.html> to ensure others can read them as well.

**Final Electronic Submission**

Please provide two copies of the manuscript: (1) one in the MSWord (.docx) format; and (2) one in the Adobe PDF format. This is necessary for the final process of compiling all the articles into a single document, hyperlinked to the Table of Contents, and alphabetized by author's last name. The MSWord (.docx) and PDF versions of the paper can be sent by email to the EHS Vice President. Send submissions by **May 15** to [papers@ehomiletics.com](mailto:papers@ehomiletics.com)

Those who have material of whatever kind accepted for publication must recognize it is always the editor's prerogative to edit and shorten material, if necessary.

**Conference Presentation**

Plan to use only the first 10 minutes of your presentation to touch on the highlights of the paper. Reserve the remainder of the session for discussion and Q&A interaction on its contents.