

Submission Guidelines

1. Manuscripts should be submitted in electronic form. All four margins should be at least one inch, and each should be consistent throughout. Please indicate the program in which the article is formatted, preferably, Microsoft Word (IBM or MAC).
2. Manuscripts should be double-spaced. This includes the text, indented (block) quotations, notes, and bibliography. This form makes for easier editing.
3. Neither the text, nor selected sentences, nor subheads should be typed all-caps.
4. Notes should be placed at the **end** of the manuscript, **not** at the foot of the page. Notes should be reasonably close to the style advocated in the *MLA Handbook for Writers of Research Papers* 3rd edition (New York: The Modern Language Association of America, 1988) by Joseph Gibaldi and Walter S. Achtert. That style is basically as follows for research papers:
 - a. From a book: note: 23. John Dewey, *The Study of Ethics: A Syllabus* (Ann Arbor, 1894), 104.
 - b. From a periodical:
note: 5. Frederick Barthelme, "Architecture," *Kansas Quarterly* 13:3 (September 1981): 77-78.
 - c. Avoid the use of op. cit. Dewey 111.
5. Those who have material of whatever kind accepted for publication must recognize it is always the editor's prerogative to edit and shorten said material, if necessary.
6. Manuscripts will be between 1,500 and 3,000 words, unless otherwise determined by the editor.

Abbreviations

Please do not use abbreviations in the text. Only use them for parenthetical references. This includes the names of books of the Bible and common abbreviations such as "e.g." (the full reference, "for example" is preferred in the text). Citations of books, articles, websites are expected. Please do not use "p./pp." for "page(s)," or "f./ff." for "following." Precise page numbers or verse numbers are expected, not "f./ff."

Capitalization

Capitalize personal, possessive, objective, and reflexive pronouns (but not relative pronouns) when referring to God: "My, Me, Mine, You, He, His, Him, Himself," but "who, whose, whom."

Direct Quotes

Quotations three or more lines long should be in an indented block. Shorter quotes will be part of the paragraph and placed in quotation marks.

Scripture quotations should be taken from the NIV. If the quotation is from a different version, abbreviate the name in capital letters following the reference. Place the abbreviation in parentheses: (Luke 1:1-5, NASB).

Headings

FIRST-LEVEL HEADINGS

These indicate large sections. They are to be flush left in upper case, and separate from the paragraph that follows.

Second-Level Headings

These headings are within the First-level section and are to be flush left, in italic in upper and lower case, and also separate from the paragraph that follows.

Notes

All notes should be endnotes, the same size as the main text with a hard return between each one.

Submission and Correspondence

Manuscripts should be sent to the attention of the General Editor. Send as an email attachment to the General Editor. Send to: sgibson@gcts.edu

Address correspondence to Scott M. Gibson, General Editor, Journal of the Evangelical Homiletics Society, 130 Essex Street, South Hamilton, MA 01982.

Copyright Permission

Copyright is waived where reproduction of material from this Journal is required for classroom use by students. Please contact the General Editor for other inquires regarding copyright permission.